

Minutes of the Ordinary Council Meeting, held at the Glapwell Centre, The Green, Glapwell, on Thursday 19th December 2024 at 7.00 pm

Non-confidential items

99/24 Councillors present:

Cllr C Fleetwood (Chair), Cllr D Harvey, Cllr A Langtry-Palmer, Cllr Colton Lee, Cllr Craig Lee, Cllr R Hibbert, Cllr J Ritchie, and Cllr H Ward – The attendance register was signed.

In attendance:

D Greatorex (Parish Clerk/RFO).

100/24 To receive and accept apologies for absence:

Resolved: To accept apologies of absence from Cllr S Thornton and Cllr T Trafford.

101/24 Chairs Announcements:

The Chair, Cllr Fleetwood welcomed everyone to the meeting. Cllr Fleetwood reported that all the Christmas events held at the Glapwell Community Centre, had gone very well and proposed a vote of thanks to Jodi and Lorraine for putting on the events for the community, and particularly to Lorraine who had done so on a voluntary basis.

102/24 Variation of Order of Business

Resolved: That under the provisions of Council Procedure Standing Order 10 vi, the order of business be varied and item 12f be taken after confidential items.

103/24 Declaration of Members' Pecuniary Interests

All Members of the Parish Council	Personal interest as trustees of Glapwell Centre Sports Association – item 12(a)
Cllr C Fleetwood	Personal interest as a trustee of Glapwell Centre Guardians
Cllr T Trafford	Personal interest as a trustee & Chair of Glapwell Centre Guardians
Cllr R Hibbert	Personal interest as trustee of Glapwell Centre Guardians
Cllr J Ritchie	Personal interest as a Glapwell Colliery Cricket Club Member – item 12(f) and 12(g)

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Parish Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the

Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

104/24 Items in Exclusion

To determine which items (if any) from the agenda, should be taken with the press and public excluded

Resolved: That no items be taken in exclusion.

105/24 To approve the following minutes:

a) Minutes of the extra-ordinary meeting of the Parish Council held on 21st November 2024

It was proposed by Cllr J Ritchie and seconded by Cllr D Harvey, and; **Resolved:** that the extra-ordinary minutes of the meeting of Glapwell Parish Council, dated the 21st November 2024, be confirmed as a true and accurate record. **Unan.**

b) Minutes of the ordinary meeting of the Parish Council held on the 21st November 2024

It was proposed by Cllr A Langtry-Palmer and seconded by Cllr Craig Lee, and; **Resolved:** that the ordinary minutes of the meeting of Glapwell Parish Council, dated the 21st November 2024, be confirmed as a true and accurate record. **Unan.**

106/24 Public Speaking (Opened at 7.10pm)

a) Open Forum

A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on any matter.

No one from the public was present.

Cllr Langtry-Palmer raised a matter regarding the height of 4 copper beech trees near the jitty that run parallel to the road near the Young Vanish, which were in need of trimming back slightly – District Cllr Ritchie said he would take this back to BDC for actioning.

Cllr Hibbert raised a matter regarding there being no lights on Back Lane, near the farm – District Cllr Ritchie advised that this had already been brought to his attention and that he had passed it on to Barry Lewis, Brigid Gould and County Councillor James Barron for actioning.

District Cllr Ritchie advised he had spoken to R B Andrews himself, regarding the lorry that had been parking adjacent to the Centre, on Hawthorne Avenue, and the driver was now parking up at Pit Lane/Holmewood Industrial Estate, where all the lorries park.

Cllr Harvey raised a matter regarding the wild flowering – upon discussion, it was agreed that the Clerk contact the couple on Rowthorne Lane who had volunteered to do the wild flowering project, and ask if they could continue with the necessary upkeep of it.

Cllr Craig Lee raised a matter regarding lorries going onto the grass verges which were thus looking unsightly. This was noted.

Cllr Fleetwood raised a matter regarding the mini sweeper and asked District Cllr Ritchie if there was a set programme which had to be followed, as when the mini sweeper came a few weeks ago, when it was wet and frosty, it wasn't picking up the leaves properly, thus making the footpath worse. It was acknowledged though that on Poplar, the sweeper had made a good job. Cllr Fleetwood expressed that he felt the sweeping would be more effective when it was drier weather, in the Summer. District Cllr Ritchie advised that he would make enquiries to ascertain if there was a set programme.

Cllr Harvey raised a matter regarding the road from Glapwell to Bolsover, with Palterton in the middle, and that there is lighting from Palterton into Bolsover, but not between Glapwell and Palterton. It was acknowledged that this was a bad road and it should have lighting. District Cllr Ritchie advised he would make enquiries at DCC, in order to ascertain the reason as to why there was no lighting.

b) Report from and questions to County Councillor J Barron.

County Cllr J Barron was not in attendance. No report had been submitted. No questions were raised by Members, for the Clerk to submit to County Cllr J Barron.

c) Report from and questions to District Councillor J Ritchie.

District Cllr Ritchie's report had been circulated to Members, prior to the meeting. District Cllr Ritchie provided a verbal report to support his written report. District Cllr Ritchie outlined a new CCTV system running from Doe Lea depot, organised by Basset Law District Council, advising that any Parish Council with its own CCTV system could link in, and that BDC would monitor it. District Cllr Ritchie advised that the CCTV system was also linked in to the Police. District Cllr Ritchie advised that Pinxton Parish Council and Shirebrook Parish Council had already joined and that he would make enquiries to ascertain as to how Glapwell Parish Council could join – to include Hall Corner and the Cricket Club. A discussion was held as to whether domestic residents could link in their CCTV system, with a view purely for providing their own footage, should there be an issue. District Cllr Ritchie advised he would make enquiries to ascertain if this was possible.

District Cllr Ritchie also advised Members of other matters, including changes to the National Planning Framework and of the publication of a new White Paper appertaining to LGR (Local Government Reorganisation) and changes to Local Government, facilitating a programme for two-tier areas, and for unitary councils.

Members thanked District Cllr Ritchie for his report.

d) Report from and questions to PCSO David Hancock

PCSO David Hancock was not able to attend the Parish Council meeting. No questions were raised by Members, for the Clerk to submit to PCSO Hancock.

(Public speaking closed at 7.40pm).

107/24 Clerk's report

Following a discussion regarding lettings and promoting the Glapwell Centre on the website, it was **Resolved:** that District Cllr Ritchie invite Scot (from Bolsover TV) along to the Centre, with a view to him taking some photos for promotional purposes.

Following a discussion regarding the upcoming Cultural corridor event "Pause to Remember" on the 23rd February 2025, it was acknowledged the importance of organizing and promoting the event to reach full capacity.

Resolved: that Cllr Ritchie liaise with Scott from Bolsover TV, with a view to arranging for him to come along and film the event;

Resolved: that the Centre Manager liaise with Cllr Colton Lee to ensure the event reaches its full potential;

Resolved: that the Centre Manager promote the event to full capacity, via social media, posters and word of mouth, and to also invite parishioners to share their memories;

Resolved: for Cllr Colton Lee to liaise with Josie, who had held a similar event in the Summer;

Resolved: to provide free refreshments at the event;

Resolved: for Members to think of people in the village who could be approached to share their memories;

Resolved: for the Clerk to do a write up of the event in the Spring edition of the Glapwell Newsletter.

Resolved: To note and approve the Clerk's report, as previously circulated.

108/24 Centre Manager's report

Members discussed the funding for Warm Space.

Resolved: that when the current funding ran out, that the Glapwell Centre Guardians would fund Warm Space to the end of the financial year;

Resolved: that Cllr Ward acquire food on Sundays via Olio, which is best before, as another source of provision.

Members discussed an online course for 'applying for grants' that the Centre Manager will be accessing in the New Year.

Resolved: that Cllr Ward will assist the Centre Manager with future grant applications.

Resolved: To note and approve the Centre Manager's report, as previously circulated.

109/24 Correspondence

The Clerk advised Members that correspondence had been received from the following:

- a) DALC Newsletter
- b) Julie Hepplewhite, a Parishioner in the village (via email) relating to problems people encounter, when crossing the road at The Hill, particularly from one bus stop to another.

Resolved: to note the above items for information;

Resolved: that District Cllr Ritchie to liaise with Derbyshire County Council Highways, regarding the matters as raised by Julie Hepplewhite, with a view to putting a zebra crossing on The Hill, and for the Clerk to reply to Julie Hepplewhite to this effect.

110/24 Planning

Application No:	24/00543/FUL
Decision Level:	Delegated
Proposal:	Erection of two-storey and single-storey rear extension
Location:	18 The Hill, Glapwell, Chesterfield, S44 5LY
Applicant:	Mr Dan Banks

Resolved: to raise no objection to the proposal.

111/24 Matters for decision

(a) Football Ground and MUGA

The rates that the Juniors were being charged, which varied depending on whether they used all the facilities was debated. It was acknowledged that for using all the facilities, including the changing room, and a full pitch the rate is £65.00. It was also acknowledged that the rate that the Juniors were being charged if not using all the facilities eg not using the changing room and only part of the pitch, is £45.00. It was acknowledged that the Senior rate was previously £85.00, but because there currently are no showers, this has been reduced to £65.00.

Resolved: to keep the status quo until the Parish Council has improved the facilities, then to review this item again. **Unan.**

(b) Traffic Matters on The Hill/Vehicle Speed Watch

Regarding Traffic Matters on the Hill, please refer to minute 109/24, whereby this item has previously been discussed. Regarding the Vehicle Speed Watch Scheme, the Clerk, as previously referred to in her report, advised Members that we have received a response from the Police and Crime Commissioner's assistant and that setting up a Community Speed Watch Team had been delayed until the Spring.

(c) Playground Facilities on the Green

The Clerk, as previously referred to in her report, advised Members that she has applied for grant funding from the FCC Community Fund.

Resolved: to grant the Parish Clerk the authorization to sign any papers on behalf of the Parish Council.

(d) Safeguarding

The Clerk, as previously referred to in her report, advised Members that the Parish Council were now in a position to submit requests for those volunteers and those staff whom we wished to be DBS checked and that this would be done over the New Year.

Resolved: Cllr Craig Lee to add the relevant numbers from his current DBS certificate onto the request form which the Clerk had given him for completion and then return it to her.

Resolved: Cllr Ward to ascertain if her DBS certificate is universal and whether it can be used at the Centre – if not then to complete a DBS request form, adding the relevant numbers from her current DBS certificate, and return to the Clerk.

Resolved: Cllr Ritchie, who also has a current DBS certificate for GCCC, to complete a DBS request form, adding the relevant numbers from his current DBS certificate, and return to the Clerk.

(e) To consider updating the lettings policy

The Clerk advised Members of the information that the Centre Manager had gathered, regarding hire price rates of other comparative establishments in the locality.

Resolved: to offer a reduced hire rate to parishioners and groups/clubs of Glapwell of £10.00 per hour for weekdays and weekends, and;

Resolved: for non-parishioners, to maintain the current hire price of £15.00 per hour, for weekdays and weekend bookings.

Standing Orders were suspended and it was proposed by the Chair, Cllr Fleetwood and seconded by Cllr Hibbert and,

Resolved: that the length of the meeting be extended for another hour. Procedural Standing Orders were duly reinstated.

(f) To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground. (This item was procedurally moved, under min 102/24, for discussion later on the agenda, after confidential items).

The Chair advised Members that this item would be discussed later, as procedurally agreed. In the meantime, the Chair asked Cllr Ritchie to give a presentation to Members, outlining the proposed plans of the Cricket Club.

Cllr Ritchie advised Members that the GCCC's proposed plans were to extend the lounge and bring it forwards, to have one big terrace to extend across, to have a ladies' changing room, a disabled toilet and ramp, solar panels on the rear roof, a water harvesting system for collecting water, and to move to a pump as opposed to Calor gas. Cllr Ritchie advised

Members that GCCC had full planning permission and estimated the costs, for the improvements, to be over £150k. Cllr Ritchie advised that he was looking to go to UKSPF for funding, but hoped the main grant funder would be ECB. Cllr Ritchie also mentioned S106 monies that were available, following the commencement of the Meadow View development.

The Chair and Members thanked Cllr Ritchie for his presentation.

(g) To receive an update on the emergency grant offer from ECB (England Cricket Board) in order to erect a fence on the boundary edge of the cricket pitch, to retain the ball on that side

Resolved: that now everything on the IMS-ECB application had been uploaded onto the account, that Cllr Trafford add himself as Chair onto the application, and that then the application could be submitted.

(h) To discuss Local Authority Lottery

Resolved: that Cllr Craig Lee investigate how it is set up, the viability of it and the management aspects of it, with a view to bringing this information back to the Parish Council, at its January or February meeting.

(i) To discuss appointing an Internal Auditor

Resolved: that Cllr Ritchie forward to the Clerk, the names of several people he knew of, who could undertake the Parish Council's internal audit for 2024/25.

(j) To discuss what arrangements are to be made for commemorating the 80th anniversary of the end of World War 11.

Resolved: that an event be held on Sunday 4th May 2025 to commemorate the 80th anniversary of the end of World War 11;

Resolved: to close off the road;

Resolved: to have a 1940's theme with military vehicles;

Resolved: to have a bar in the Centre.

Resolved: For the Clerk to liaise with the Centre Manager and her Assistant, with a view to promoting this.

Resolved: For the Clerk to re-agenda this item for further discussion at the January 2025 meeting, and to ensure that this and other events are diarized 3 to 4 months in advance.

112/24 Finance

a) Statement of Account

As of 17th December 2024, The Glapwell Centre Guardians bank balance stood at £22,485.12 and, The Glapwell Sports Association bank balance stood at £14,885.97 respectively.

As of the 19th December 2024, the balance for the Parish Council **Current account** stood at £8,566.19

As of the 19th December 2024, the balance of the Parish Council **Instant Access account** stood at £76,160.79

As at the 19th December the combined accounts of the Parish Council stood at £84,726.98 respectively.

b) Approval of payments

Members received the list of payments (which were authorized by two of our three designated signatories), via online banking, in advance of the Council Meeting.

Resolved: That the payment schedule, from the 22/11/24 to 19/12/24, for the sum of £8,036.48 be approved:

Payments 22/11/24 - 19/12/24

Date	Details			TOTAL	NET	VAT	
26.11.24	J S Marriott	Payroll Serv's	113	£ 34.00	£ 34.00	£ -	
29.11.24	Staff Sals	November	114	£ 4,721.89	£ 4,721.89	£ -	
29.11.24	HMRC	PAYE November	114	£ 1,574.99	£ 1,574.99	£ -	Presented 18/12
29.11.24	Nest	Staff Pension	114	£ 108.43	£ 108.43	£ -	Presented Dec
28.11.24	B Gas	Centre Elec	115	£ 375.56	£ 357.68	£ 17.88	Presented 12/12
28.11.24	B Gas	Centre Elec	Credit note	-£ 183.91	-£ 183.91	£ -	Presented 12/12
29.11.24	ASL	FG Cleaning Supplies	116	£ 98.89	£ 82.40	£ 16.49	Presented Dec
27.11.24	Daisy	Tel/BB	117	£ 66.29	£ 55.24	£ 11.05	
30.11.24	Unity Trust	Service Charge	DD	£ 12.30	£ 12.30	£ -	
2.12.24	Easy Web	Host	DD	£ 71.28	£ 55.24	£ 11.05	
2.12.24	D Greatorex	Magenta Cartridge Office	118	£ 105.08	£ 87.56	£ 17.52	
2.12.24	EDF	Centre Gas	119	£ 344.17	£ 286.81	£ 57.36	
2.12.24	J Marriott	Postage	120	£ 2.10	£ -	£ 2.10	
2.12.24	E-On	FG Elec	121	£ 43.66	£ 41.58	£ 2.08	
3.12.24	Shelter Maint	Cleaning 2 x bus shelters	122	£ 18.10	£ 15.08	£ 3.02	
4.12.24	Guardian Gas	Service x 2 boilers	123	£ 279.60	£ 233.00	£ 46.60	
6.12.24	I Genner	Window	124	£ 20.00	£ 20.00	£ -	

		Cleaner					
6.12.24	J Peters	Tools & Tool bag	125	£ 161.29	£ 161.29	£ -	
6.12.24	ASL	Contra FG Cleaning Products	116	-£ 98.89	-£ 82.40	-£ 16.49	
9.12.24	Waste Man	Centre Waste	DD	£ 87.60	£ 73.00	£ 14.60	
9.12.24	J Peters	Food Hygiene L3	126	£ 32.40	£ 27.00	£ 5.40	
9.12.24	E-On	FG Gas	127	£ 17.65	£ 16.81	£ 0.84	
11.12.24	BDC	Playground Insp	128	£ 144.00	£ 120.00	£ 24.00	

c) Risk assessment / budget monitoring to 30.11.24

Resolved: To approve the budget monitoring report. No additional risk assessment or insurance items received.

GLAPWELL PARISH COUNCIL

	Budget 2024/25	Received 01.04.24 to 30.06.24	Received 01.07.24 to 30.09.24	Received 01.10.24 to 30.11.24	TOTAL
INCOME					
1. PARISH COUNCIL Precept	£130,000	£65,000	£65,000	£ -	£130,000
2. GLAPWELL CENTRE					
Lettings & Other receipts	£5,000	£2,415	£2,290	£1,918	£6,623
Vat refunded	£0	£7,942	£847	£ 224	£9,013
Interest	£0	£302	£319	£ -	£621
Donations	£0	£0	£600	£ 400	£1,000
Project funding	£0	£0	£2,778	£ -	£2,778
TOTAL	£135,000	£75,659	£71,834	£ 2,542	£150,035

Code	BUDGET HEADING	Budget 2024/25	Reserves as at 01.04.24	Expended 01.04.24 to 30.06.24	Expended 01.07.24 to 30.09.24	Expended 01.10.24 to 30.11.24	Est Budget Remainingg
	Expenditure						
	1. PARISH COUNCIL						
A	Section A: Reserves						
A1	Contingency reserves		£10,000	£0	£0	£0	£10,000
A2	Election reserves		£4,000	£0	£0	£0	£4,000
	Total		£14,000	£0	£0	£0	£14,000
B	Section B: Gen Admin (Inc Insurance)	£9,000	£0	£479	£6,466	£1,071	£984
	Total	£9,000	£0	£479	£6,466	£1,071	£984
C	Section C: Staffing (Inc HMRC & Pension)	£28,900	£2,000	£5,518	£10,518	£5,985	£8,879
	Total	£28,900	£2,000	£5,518	£10,518	£5,985	£8,879
D	Section D: Projects						
	F/beds; F/works, Xmas tree +F/path Maint	£8,000	£1,000	£0	£5,381	£0	£3,619
	S137	£0	£1,000	£500	£25	£0	£475
	Total	£8,000	£2,000	£500	£5,406	£0	£4,094
E	Section E: BDC Loan	£28,350	£0	£7,087	£7,087	£7,087	£7,089
	Total	£28,350	£0	£7,087	£7,087	£7,087	£7,089
	Glapwell Centre						
F	Section F: Staffing (Inc HMRC & Pension)	£36,200	£2,000	£9,438	£8,660	£5,828	£14,274
	Total	£36,200	£2,000	£9,438	£8,660	£5,828	£14,274
	Section G: Exps - cleaning	£2,000	£500	£604	£203	£512	£1,181

	etc						
	Total	£2,000	£500	£604	£203	£512	£1,181
H	Section H: Utilities	£8,500	£0	£1,476	£1,846	£1,086	£4,092
	Total	£8,500	£0	£1,476	£1,846	£1,086	£4,092
I	Section I: Maintenance	£8,000	£0	£336	£480	£420	£6,764
	Total	£8,000	£0	£336	£480	£420	£6,764
J	Section J: Glapwell Centre Project	£25,500	£5,000	£0	£0	£0	£30,500
	Total	£25,500	£5,000	£0	£0	£0	£30,500
	Football Ground						
K	Section K: Utilities & Maint	£3,000	£707	£816	£820	£563	£1,508
Total		£157,450	£26,207	£26,254	£41,486	£22,552	£93,365

d) Income and expenditure, bank reconciliation

Resolved: To note and approve the income and expenditure, and bank reconciliation.
(As per page 12)

GROSS INCOME			
Precept			
BDC Loan Funds			
Sundry			
VAT Output tax		£57.62	
VAT Refund		£223.80	
		£281.42	
GLAPWELL CENTRE INCOME			
Centre Lettings		£288.13	
Football Ground & MUGA		£0.00	
		£288.13	
		£569.55	
GROSS EXPENDITURE			
Admin			£229.26
Staffing Costs Parish			£3,244.11
Section 137 Donations			
Projects			
Loan repayment			£7,087.50
VAT Input Tax			£217.37
			£10,778.24
GLAPWELL CENTRE EXPENDITURE			
Centre Expenses			£2.37
Staffing Costs			£3,161.20
Utilities			£697.39
Maintenance			£145.00
			£4,005.96
FOOTBALL GROUND & MUGA			
Running Expenses			£493.75
			£493.75
		£569.55	£15,277.95
	SUMMARY	£	£
	Bank Current Account Balance as at 30/11/2024	£10,507.28	
	Reserve Account Balance as at 30/11/2024	£76,160.79	
		£86,668.07	
	Less unrepresented items	£2,128.25	£84,539.82
	Cash Book Reconciled Balance as at 30/11/2024		
	Cash Book Balance brought forward	£99,248.22	
	Add Income	£569.55	
	Less Expenditure	£15,277.95	
	Cash Book Balance carried forward		£84,539.82

Confidential items

113/24 To consider amendments to the Contracts of Employment for the following staff:

- a) The Clerk/RFO – not for publication.
- b) The Centre Manager – not for publication.
- c) The Facilitator/Assistant – not for publication.

Non-confidential items

CLlr Ritchie left the meeting at 9.35pm

114/24 To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground.

Following debate, it was;

Resolved: To re-agenda this item for the January Parish Council meeting.

115/24 Date of next meeting.

Agreed, that the date of the next meeting be held on the 16th January 2025 at 7.00 pm.

The meeting closed at 9.55pm